



Acquisition

NATO Communications and Information Agency

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NCIA/ACQ/2017/1577

18 June 2017

Notification of Intent

**Maintenance Service Contract for Data Centre at JFTC
Bydgoszcz, Poland**

IFB-NCIA-NCBY-17-08

Estimated Value: € 282,000 annually

Period of performance: base period + 4 1 year option

The NCI Agency is the provider of NATO-wide IT services and state-of-the-art C4ISR capabilities including cyber and missile defence. In strengthening the Alliance, the Agency applies industry best practices and provides a full life-cycle approach: from analysis and concept development, through experimentation and capability development, to operations and maintenance for both missions and exercises.

The Agency has a requirement for the Maintenance for Data Centre at JFTC Bydgoszcz, Poland.

The formal IFB is planned to be issued in August 2017 with a Bid Closing Date end of September 2017 and Contract Award October 2017.

Principal Contracting Officer:

E-mail: alain.courtois@ncia.nato.int

Contracting Officer:

E-mail: yseult.godimus@ncia.nato.int



NATO Communications
and Information Agency
Agence OTAN d'information
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To: Distribution List

Subject: Notification of Intent to Invite Bids for International Competitive Bidding

Maintenance Service Contract for Data Centre at JFTC Bydgoszcz, Poland

IFB-NCIA-NCBY-17-08

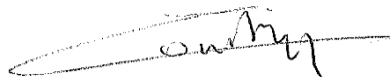
1. Notice is hereby given of the intent of the NCI Agency, to issue an Invitation for International Bid in relation to the provision of Maintenance Service Contract for Data Centre at JFTC Bydgoszcz, Poland.
2. A summary of the requirements of this Invitation for Bid (IFB) is set forth in Annex A, attached to this letter.
3. The reference for the Invitation for Bid is IFB-NCIA-NCBY-17-08, and all correspondence concerning this IFB should reference this number.
4. The estimated cost for the services and deliverables included within the basic scope of the intended contract is EUR 282,000.
5. NCI Agency will use International Competitive Bidding (ICB) Procedure for this procurement with a source selection process of lowest price technically compliant governed by NATO Financial Rules and Procedures.
6. It is planned to place a single contract for the entire scope of work. No partial bidding will be allowed.
7. The formal IFB is planned to be issued in July 2017 with a Bid Closing Date end of September 2017 and Contract Award October 2017.
8. Bidders are advised that there will be a tentative bid validity of 6 months from the closing date for receipt of bids. Should the selection and award procedure extend beyond 6 months after the Bid Closing Date, firms will be requested to voluntarily extend the validity of their bids. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
9. National responsible authorities are kindly requested that the NCI Agency be provided with Declarations of Eligibility, not later than 25 of July 2017 of qualified and certified firms which are interested in bidding for this project. In addition to

the certifications of the firm's security clearance required under this NOI, the Declarations of Eligibility shall include the following information for each of the nominated firms: name of the firm, telephone number, fax number, e-mail address and point of contact. This information is critical to enable prompt and accurate communication with prospective Bidders and should be sent to the following address:

NCI Agency
Building 302 Annex Room 110
7010 SHAPE, Belgium
Attention:
Contracting Officer
E-mail: yseult.godimus@ncia.nato.int

10. It is emphasised that requests for participation in this competition received directly from individual firms cannot be considered.
11. Any inquiries with regards to this notification should be made directly to the Contracting Officer, at email yseult.godimus@ncia.nato.int
12. Your assistance in this procurement is greatly appreciated.

FOR THE GENERAL MANAGER:



Alain COURTOIS
Principal Contracting Officer

Attachment:
Annex A- Summary of the Requirements

NATO Delegations

Each delegation (BC advisers) 1

Distribution for information

NATO HQ

NATO Office of Resources

Management and Implementation Branch

Attn: Deputy Branch Chief 1

Director, NATO HQ C3 Staff

Attn: Executive Co-ordinator 1

SACTREPEUR

Attn: Infrastructure Assistant 1

BUDGET COMMITTEE

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Strategic Commands

SACT Attn: ACOS C4ISR 1

ACO Attn: SPT CIS Director 1

ACO Attn: Financial Controller 1

JFCBS Brunssum J 8 1

NCI Agency

DACQ (P. Scaruppe) 1

Legal Adviser (S. Rocchi) 1

ACQ PCO (A. Courtois) 1

ACQ CO (Y. Godimus) 1

Project Manager (S. Kowszewicz) 1

Financial Controller (A.-M. Pick) 1

Executive Management/ NLO (X. Desfougeres) 1

Administrator Contracts Award Board (M.-L. Le Bourlot) 1

Registry 1

NCI Agency – All NATEXs

ANNEX A – SUMMARY OF REQUIREMENTS

1. Background

Datacentre operates twenty-four (24) hours a day, seven (7) days a week with aim of providing all information technology services for all day-to-day activities and with support of Training Events (TE) and exercises. NCIA CSU Bydgoszcz is responsible for the delivery and technical support of hardware and operating systems platform. These computing services are provided to a diverse audience of users and the availability of datacentre mainframe and all of its components. Failure to meet agreed and established service levels can have a highly visible impact on ability to meet mission requirements.

2. Scope

2.1 The Contractor is responsible for providing service activities to datacentre IT infrastructure in case of hardware failure of any of the components that will be listed in the SOW of the bidding package.

2.2 Service activities are to deliver the spare part for malfunctioning item (part or complete device) and repair action onsite in the production environment.

2.3 During non-exercise period Contractor must establish a Service Desk, able to record raised incidents during the Customer working hours (0730 -1600, CET), Monday to Friday.

2.4 During exercises Contractor must establish a Service Desk, able to record raised incidents during the Customer working hours (0800 -2200, CET), Monday to Sunday.

2.5 All materials and equipment supplied by the Contractor will be installed in strict conformity with the manufacturer's specifications. Non-volatile storage devices with classified data will not be given to the Contractor. This equipment will be disposed of in accordance with NATO disposal procedures.

3. Type of Contract

The Contract will be a firm fixed price contract.

4. Period of Performance

The Contractor performance period will be from the 01 January 2018 to 31 December 2018 + 4 one year options, and the start date of contract will be date of the award of the contract, as this will be specified in the Schedule of Supplies and Services (SSS).